



DELTAS IN TIMES OF CLIMATE CHANGE II

INTERNATIONAL CONFERENCE

OPPORTUNITIES FOR PEOPLE, SCIENCE, CITIES AND BUSINESS
ROTTERDAM THE NETHERLANDS, 24 – 26 SEPTEMBER 2014

Instructions for Poster Presentations

The following guidelines will be of help when you prepare your poster. Please remember that it is very important that you prepare your poster **BEFORE** you travel to the Deltas in Times of Climate Change II conference and that you bring it yourself. Do not mail your poster.

Poster board size

Size of usable area: 85 cm wide and 120 cm high (Portrait)

Preparing your poster

Text on poster

- Use a clear typeface and, if possible, a laser printer.
- The poster should be readable from a distance of 2-3 meters. This means that all lettering should be at least 8mm high, with a minimum font size of 24.

Graphs and diagrams

- Graphs and figures should be readable from a distance of 2-3 meters.
- They should be drawn with a minimum line width of 1 mm.

Publication of poster

All the posters will be published on our website. **Please bring an USB with a pdf of your poster** (web version) and upload your poster. Technical staff is available to help you uploading your poster. The Speaker Service Center (SSC) is located in the Captain's Lounge, on the first floor of the conference center.

The opening hours of the SSC are:

Tuesday, 23 September 17.00-19.00

Wednesday, 24 September 08.30-18.00

Thursday, 25 September 08.30-18.00

Friday, 26 September 08.30-11.00

Handouts

'Handouts', photocopies of your poster reduced to A4 format are generally well appreciated by delegates. If you wish to distribute handouts, you should prepare them beforehand and bring them with you.

Poster sessions

The posters will be on display during the entire conference. Special poster sessions will be held on:

Wednesday 24 September 18.00-19.00

Thursday 25 September 17.30-19.00

All poster authors are kindly requested to be present at their poster during the entire session.

The Poster Sessions will be held to enable poster presenters to showcase their work. All delegates are invited to walk around the poster area to view the posters and to enter into lively and challenging discussions with the poster presenters.

Snacks and drinks will be served.



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Poster area

Posters will be presented in the Exhibition hall of the conference center. On the poster board you will find the number of your poster. The number of your poster can be found in your email (for example P 001).

Assistance and material for mounting the posters will be available from set-up time at the poster desk in the registration area. Setting-up a poster generally takes at least 10 minutes. Material that has not been taken down by the authors in time will be removed by the organisation and destroyed.

Mounting posters: as of Tuesday, 23 September at 17.00

Dismantling posters: before Friday, 26 September at 13.00

Opening hours Poster desk

Tuesday, 23 September	17.00-19.00
Wednesday, 24 September	08.30-18.00
Thursday, 25 September	08.30-18.00
Friday, 26 September	08.30-13.00

Young scientist best presentation and best poster award

During the plenary closure on Friday 26 September the 'Young scientist best presentation and best poster award' will be announced. The Scientific Committee will act as the jury of these awards. This only applies for those who have indicated this possibility in the abstract registration system (maximum age for Young scientist is 30 years).

Responsibility for Poster Presentation

Deltas in Times of Climate Change II does not assume any responsibility for material displayed on the poster boards.

Summary

For your convenience please find underneath an overview of the above requirements involved:

- Prepare your poster BEFORE you travel to the Deltas in Times of Climate Change II conference and that you bring it yourself. Do not mail your poster
- Bring an USB with a pdf of your poster (web version) and upload your poster at the SCC
- Be ready at the Poster Sessions scheduled on Wednesday and Thursday
- If you wish to distribute handouts, you should prepare them beforehand and bring them with you

Queries

If you have any queries concerning the procedures, please contact the Deltas2014 Secretariat
Tel: +31 (0)20 679 3411 or delta2014@mci-group.com.